Labour Market Access Declaration Form

Who should complete this form?

- If you have commenced employment - Your employer must fill out and return form LMA5 (a)
- If you have commenced self-employment - You must fill out and return form LMA5 (b)

How to complete this form:

- Please complete this form in English in BLOCK CAPITAL letters and place a tick in the relevant boxes
- You must complete all sections of this form fully
- Your Personal ID number must be entered on this declaration form
- Incomplete or unsigned declaration forms will be returned

Where to send your completed declaration form:

- You must send your completed declaration form to the address below within 21 days of commencing employment /self-employment:

Labour Market Access Unit Declaration Form, INIS, PO Box 12931, Freepost FDN5264, Dublin 2
Data protection statement

1. We will use the personal data you provide in this form for the following purposes:
   1. Verifying details of your employment/self-employment.

2. Information provided in this declaration is subject to the data protection statement in the application form LMA 3 you previously signed.

I acknowledge that I have read and understood the information outlined above, which relates to my data protection rights.

Please sign where appropriate:

Employment- if employer filled out form LMA5 (a)

Employer Signature __________________________

Date ____________________  

Employer official stamp

Self-Employment- if you filled out form LMA5 (b)

Applicant Name __________________________

Applicant Signature __________________________  Date ____________________

Name of Parent/Guardian of applicant aged under 18 years __________________________

Signature of Parent/Guardian __________________________  Date ____________________
**Section 1  Employer Details**

In this form, you will need to provide some details about you (the employer) and details of the permission holder (employee). Please note the employment of a permission holder is subject to conditions and obligations as set out in the European Communities (Reception Conditions) Regulations 2018.

Once completed please return to Labour Market Access Unit Declaration Form, INIS, PO Box 12931, Freepost FDN5264, Dublin 2

<table>
<thead>
<tr>
<th>1.1 Employer Revenue Registration Number</th>
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<tr>
<th>1.2 Employer Registered Name</th>
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<tr>
<th>1.3 Employee Personal Public Service Number (PPS No.)</th>
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<tr>
<th>1.4 Employee Surname(s)  (as shown on permission certificate)</th>
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<tr>
<th>1.5 Employee Forename(s)  (as shown on permission certificate)</th>
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<tr>
<th>1.6 Employee Permission Number</th>
<th>1.7 Employee Person ID</th>
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<tr>
<th>1.8 Date employment commenced(if applicable)</th>
<th>1.9 Date employment ceased(if applicable)</th>
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<th>1.9 Employee Job Title</th>
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Section 1  Self-Employment Details

In this form, you will need to provide some details about you (the permission holder) and details of your Self-Employment. Please note a holder of a labour market access permission is subject to conditions and obligations as set out in the European Communities (Reception Conditions) Regulations 2018.

Once Completed please return to Labour Market Access Unit Declaration Form, INIS, PO Box 12931, Freepost FDN5264, Dublin 2

1.1 Personal Public Service Number (PPS No.)

1.2 Surname(s)

1.3 Forename(s)

1.4 Permission Number 1.5 Person ID

1.6 Registered Business Name

1.7 Date Business established

1.8 Trade/Profession