Who should complete this form?

- A holder of a labour market access permission following 12 weeks of employment/self-employment

How to complete this form:

- Please complete this form in English in BLOCK CAPITAL letters and place a tick in the relevant boxes
- You must complete all sections of this form fully
- Your Personal ID number must be entered on this declaration form
- Incomplete or unsigned declaration forms will be returned

Where to send your completed declaration form:

- You must send your completed declaration form along with a recent payslip to the address below:

  Labour Market Access Unit,  
  Declaration Form INIS,  
  PO Box 12931,  
  Freepost FDN5264, Dublin 2
Data privacy notice

1. We will use the personal data you provide in this form for the following purposes:
   1. Verifying details of your employment/self-employment.

2. Information provided in this declaration is subject to the data protection statement in the application form LMA 3 you previously signed.

_______________________________________________________________________________
I acknowledge that I have read and understood the information outlined above, which relates to my data protection rights.

Name _____________________________

Signature __________________________ Date ____________________

Name of Parent/Guardian if aged under 18 years ________________________

Signature of Parent/Guardian _________________________ Date ______________
# Section 1  Employment details

In this form, you will need to provide some details about you (the permission holder) and details of your employment and income. Please note a holder of a labour market access permission is subject to conditions and obligations as set out in the European Communities (Reception Conditions) Regulations 2018. Please complete and return along with a recent payslip to the following address:

**Labour Market Access Unit, Declaration Form INIS, PO Box 12931, Freepost FDN5264, Dublin**

1.1 Surname(s)  

1.2 Forename(s)  

1.3 Permission number  

1.4 Person ID  

1.5 Employer / business name  

1.6 Date employment / business started  

D D / M M / Y Y Y Y

1.7 Job title / trade or profession  

1.8 Weekly total income (this is the money you earn before tax, PRSI, USC are taken out)  

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